



**MONTHLY REPORT**  
**By**  
**Executive Director Pedro Payne & Staff**  
**February 2005**

**INTRODUCTION:**

The monthly report is a monthly update of the activities of the City of Riverside Community Police Review Commission and gives the staff a chance to pass on information that they feel is important or noteworthy. The information provided in the twelve monthly reports forms the basis for the annual report.

**NACOLE CONFERENCE:**

The Riverside CPRC will submit a proposal to host the 2006 NACOLE Conference in Riverside. The Proposal is due March 31, 2005.

**JOINT HRC/CPRC RETREAT:**

On February 10, 2005, representatives from each commission met with City staff to discuss specific objectives that each commission would like to see accomplished in the next six months. These objectives will serve as the criteria to evaluate the success of this organizational realignment. A copy of the agreed upon objectives will be presented to the CPRC during the month of March.

**OUTREACH:**

The Executive Director and various commissioners attended 21 meetings or community events which included two Riverside Neighborhood Partnership Board Meetings, Riverside Downtown Partnership Board Meeting, two Law Enforcement Appreciation Committee meetings, Good Morning Riverside, the Downtown Parking Committee, Wayfinding Task Force, Law & Media Steering Committee, Downtown Chamber Board Meeting, Emerson Elementary, Downtown Chamber Meeting, Chamber Board Meeting, Community Investment Corp., meeting with Chief Leach, Chambers Division Presidents' Meeting, Cops and Clergy and the Riverside Asian American Community Association.

The Executive Director presented a proposed community outreach strategy to the Outreach Committee on February 9, 2005. It involves an aggressive outreach and education effort via personal presentations by CPRC commissioners and staff to numerous local community groups and associations in Riverside. A partnership with local high schools to help educate teenage students on the role of the CPRC was also discussed. The Outreach Committee gave its approval for the Executive Director to proceed with these plans.

A number of local organizations and groups have taken advantage of the opportunity to have CPRC commissioners come to their meetings and discuss the Commission and its work. If you would like to have a commissioner speak at one of your meetings, please call the office at (951) 826-5509.

## WORKLOAD – February 2005:

Cases Received	Lodged	Filed through CPRC	Filed through RPD
	1	0	7

A complaint is considered **lodged** when a citizen makes a complaint to the CPRC; it is **filed** when the completed complaint form is submitted.

Case Dispositions	Cases Reviewed	Inquiries*	Administratively Closed**
	6	1	1

\***Inquiries** occur when a member of the public is merely requesting clarification of a policy or procedure.

\*\***Administrative Closure** occurs when a case is closed for reasons other than being reviewed or being classified as Inquiries.

Allegations	U/F	Disc/SH	IDF	ISS	FA	FR	CC	MC
	1	0	0	0	0	0	0	10

**U/F** = Use of Force; **Disc/SH** = Discrimination/Sexual Harassment; **IDF** = Improper Discharge of Firearms;

**ISS** = Illegal Search or Seizure; **FA** = False Arrest; **FR** = False Reporting; **CC** = Criminal Conduct; **MC** = Misconduct / Misconduct Noted

Findings	Unfounded	Exonerated	Not Sustained	Sustained
	6	0	5	0

**Unfounded** - The alleged act did not occur. **Exonerated** - The alleged act occurred but was justified, legal and proper. **Not Sustained** - The investigation produced insufficient information to prove or disprove the allegation. **Sustained** - The Department member committed all or part of the alleged acts of misconduct or poor service. **Misconduct Noted** - The Department member violated a section of the Department policies, rules or regulations not originally alleged in the complaint.

### Misconduct Noted

During investigations of alleged misconduct, all aspects of an officer's actions are inspected. When a policy violation is discovered beyond that alleged by the complainant, it is classified as "Misconduct Noted" and, by definition, is a "Sustained" finding. Of the cases reviewed this month, **no** allegations of "Misconduct Noted" were discovered.

### Cases on Hold

There are currently 9 cases on hold in our office. These cases have either been returned to RPD for further investigation or are being held pending further investigation by the CPRC investigator.

### Case Processing Analysis for Cases Reviewed in February 2005

This chart reflects the average number of days the Police Department and CPRC took to process Category 1 and Category 2 cases reviewed in February. These figures do not include cases that were held for further investigation.

	Category 1	Category 2
RPD investigation and administrative processing	109	96
CPRC processing and review	43	55

**Category 1** complaints are the most serious allegations such as criminal conduct and use of excessive force.

**Category 2** complaints are the less serious allegations such as discourtesy and improper procedure.

### Policy Recommendations

There were no policy recommendations made by the Commission in February 2005.